



CITY OF SAN BRUNO CITIZEN'S CRIME PREVENTION COMMITTEE

Minutes

July 10th 2014 - 7:00 p.m. San Bruno City Hall - 567 El Camino Real Capuchino Conference Room #113

1. **Call to Order:** Committee Chair Robert Riechel called the meeting to order at 7:00 p.m. in room #113 in City Hall.
2. **Roll Call:** (quorum = 4) Roll call showed the following present: Peter Carey, Roberto Donlucas, Marie Kayal, Mary Mahon, Robert Riechel with Frank Deering and Brandon Lau excused. Officer Howard Hoyer was present and no one from the public was present. A quorum was present.
3. **Approval of Minutes:**
ACTION: Peter moved and Marie seconded the motion to approve minutes of the June 12th, 2014 meeting as SBPD approved and as circulated. Motion passed unanimously.
4. **Communications & Announcements:** Mary reported on investigating some possible new brochures, such as ID Theft, Elder Abuse, and Domestic Violence.

Marie advised that she is expecting to have a new baby in December, so she is giving advance notice that she may miss 1-2 meetings.

5. **Staff Reports:** Officer Hoyer reported that on the 4th of July the SBPD received 112 firework related calls, up from 88 in 2013; Nine (9) citations were written for illegal fireworks, which were down from 2013; One (1) juvenile was arrested for illegal fireworks; and twenty-two (22) pounds of illegal fireworks were confiscated and turned into the Fire Department for destruction. No firework related injuries reported. One garbage can fire occurred because of hot fireworks placed in garbage can.

Officer Hoyer updated the committee on the new RIMS Crime Map program that residents can now access from the SBPD website. This will allow anyone to put in an area, set the time period and how far from the area they desire to see the reports of SBPD activities. The resulting map will display balloons and clicking on a balloon will display various information. Names and specific addresses will not be displayed. Officer Hoyer also advised that residents can sign-up for SMCAAlert (San Mateo County Alerts) for user selected cities and they will receive E=Mail(s) notifying of County-wide or City specific activities.

Officer Hoyer added Mary and Marie's names to the Citizen Crime Prevention Committee website membership list and is working to get their committee IDs and shirts made.

6. **Public Comment on items not on the agenda**
Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

No one from the public was present to speak.



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7. Business:

a. **Neighborhood Watch –**

ACTION: Update and discussion on New Block(s) in forming stages. Officer Hoyer advised that the City is still working on scheduling and installing the previously requested Neighborhood Watch signs. Mary stated she will double check the supply of brochures at the Senior Center; Marie checked the Library and it has a sufficient supply, and Riechel advised that Frank's City Hall location had an adequate supply. Additional Suspicious Activity brochures and Neighborhood Watch brochures were folded and distributed to committee members for refilling the designated locations when needed.

b. **Crime Tips – Bilingual – Still need additional subjects.**

ACTION: Mary moved and Roberto seconded the motion to approve the July 2014 Cable English & Spanish Crime Tip on Telephone Fraud Scams. Motion passed unanimously. Officer Hoyer will have the SBPD translate the Tips into Spanish and deliver them to Miriam at San Bruno Cable for about a two week run.

c. **San Bruno Police Department's Emergency Contact List Distribution**

ACTION: Peter advised he had only 1 business left on his distribution in the Town Center Shopping Center. All the businesses received him well. The discussion on should we do E.C.R. from S.S.F. to Millbrae, San Bruno Avenue from Skyline Blvd. to the 101 freeway, and Sneath Lane from just east of Hwy 280 to Huntington Ave resulted in agreement. Riechel will drive E.C.R. and determine what blocks make up the various sections along E.C.R. for assigning at our next meeting. San Bruno Ave and Sneath Lane will be assigned later. Officer Hoyer confirmed that the SBPD will be able to provide self-addressed envelopes and the Emergency Contact Update forms. Peter moved and Roberto seconded the motion to distribute the Emergency Contact Form along E.C.R. Motion passed unanimously.

d. **New Activities:**

ACTION: Discussion on new committee activities was put off until our next meeting.

e. **National Night Out:** Discussion on upcoming event participation: Chair Riechel advised the committee and requested full attendance at the Tuesday July 22nd 7:00 p.m. City Council meeting as our committee will receive a proclamation for Tuesday August 5th as National Night Out here in San Bruno. If other committee members do show up, one will be asked to receive the proclamation from our Mayor and thank him and the City Council for their continuing support. Chair Riechel felt other committee members need to be seen at City Council meetings acting as a member of the committee.

Additional suggestions were made regarding what our committee could do for National Night Out. A list of the current Neighborhood Watch groups were passed around and each committee member was asked to pick 1 or 2 of the groups from the list and contact the Neighborhood Watch block captains and see if and what they were planning to do for National Night Out, August 5, 2014. Next year the committee wants to start planning early maybe in January, so the committee could have more involvement for the event.

Chair Riechel will send Miriam at San Bruno Cable a request for a National Night Out info slide to run the 7 days before August 5th 2014.

f. **Membership:** Discussion on a volunteer secretary. No one volunteered to act as our secretary so Riechel will continue.

g. **By-Laws:**

ACTION: Review of By-Laws changes needed was postponed to our next meeting with Chair Riechel requesting all committee members to review his proposed changes and bring their printed copy to the



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August meeting.

h. **Follow-up on items from residents from last meeting: (if any)**

Peter found one source for crayon packets that contain 4 color crayons. Peter will see how their price compares to the source that the San Francisco Sheriff Office currently uses. Peter advised that possibly the San Bruno Lions Club could donate money to help purchase the color crayons. Peter could arrange for Chairman Riechel to make a short presentation to the San Bruno Lions Club at one of their upcoming meetings explaining the committees Education Outreach Program for Youth and how these crayons and coloring books are used at different events. Currently the committee hands out coloring books with no color crayons.

Roberto discussed his thoughts regarding "Embracing Technology", social media sites, Facebook, & Twitter. Chair Riechel asked Roberto to bring to a future meeting his written draft about these social media tools and how it can benefit the Police Department and the committee. Chair Riechel advised the committee will review the draft and hold a discussion about it and hopefully pass it along to the SBPD for their input and support.

Marie & Roberto will begin drafting and designing a new brochure on Domestic Violence.

Mary will begin drafting and designing a new brochure on ID Theft and one on Crimes Against Seniors.

8. **Adjournment:** Meeting adjourned at 8:15 p.m.

Next Meeting – August 14th, 2014 - 7:00 PM
San Bruno City Hall, Capuchino Conference Room #113